

How To Fill Out A Score Sheet

(Step-by-step)



BEFORE THE GAME

Instructions for the Home Team

- Fill in <u>all</u> the game information at the top of sheet (Fields 1 to 7) Field #1 Endroit/Location Field #2 Ville/Town Field #3 Date Field #4 Division Field #5 Classe/class Field #6 N° Match/Match number Field #7 League
- 2. Enter the home and away team names in Fields #8a, 8b
- 3. Place score sheet labels on all five pages on Field #9
- 4. Cross out suspension box if there are no suspensions on Field #10. Coach must initial.
- 5. Head Coach must sign the sheet on Field #11
- 6. Give score sheet to the Away Team Head Coach

Instructions for the Away Team

- 7. Place score sheet labels on all five pages on Field #14
- 8. Cross out suspension box if there are no suspensions on Field #15. Coach must initial.
- 9. Head Coach must sign the sheet on Field #16

AFTER THE GAME

- 10. Home Team Head Coach collects the pink sheet labeled "LOCAL"
- 11. Away Team Head Coach collects pink sheet labeled "VISITEUR"

